

Intern Program Application for Ed Specialist

Deadline: July 1st, 2018

Submission Checklist

<p>If you have completed pre-service with YSCTC attach the below documents</p> <ul style="list-style-type: none"> • YSCTC Intern Program Application • Fees (yscenterpayments.myschoolcentral.com) • Proof of Employment • District Contact Form • Basic Skills Requirement/ CBEST • Subject Matter Competency Verification (CSET) • Completion of US Constitution Requirement 	<p>If you haven't completed pre-service with YSCTC please also attach the following documents</p> <ul style="list-style-type: none"> • Official transcripts • Basic Skills Requirement/ CBEST • Subject Matter Competency Verification (CSET) • Letter of Good Standing (only required if you have been enrolled in a teacher preparation program) • Certificate of Clearance (form 41-Isa) • Completion of US Constitution Requirement
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Application Fee

A non-refundable application fee of \$50 and a non-refundable \$200 enrollment fee is due with the pre-service application to be enrolled in the intern program. Enrollment fee is waived if you have completed your preservice with YSCTC.

Tuition

Tuition for 2018-2019 Intern Program is \$4500 per year for partner districts (Davis Joint Unified, Esparto Unified, Washington Unified, Winters Joint Unified, Woodland Joint Unified, and Yolo County Office of Education) and \$6500 for other districts. The tuition must be paid in full prior to the completion of the Intern program.

If you would like to pay with a credit card please go to yscenterpayments.myschoolcentral.com to make your payment. You can also access this site through our webpage yscenterforteaching.com.

If you would like to pay with a check, please make checks payable to: Davis Joint Unified School District (DJUSD).

All application materials must be submitted on or before the deadline.

Mail or deliver application and payment (if paying by check) to:

Yolo Solano Center for Teacher Credentialing

4632 2nd Street, Suite 120 Davis, CA 95618

If you have any questions about the application process or our programs email yscenter@yscenter.org

Intern Program Application for Ed Specialist

First Name: _____ Middle: _____ Last: _____

Address (street/apt/unit): _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell Phone: _____ Email _____

Social Security No.: _____ Birthdate: ____/____/____

Gender: I identify my gender as...

- Man
- Woman
- Transgendered
- _____ (fill in the blank)
- I prefer not to state

Veteran: Yes No

Ethnic Origin: I identify as...

- White/Non-Hispanic
- Am. Indian/Alaska Native
- Hispanic/Latino
- Asian/Pacific Islander
- Black, Non-Hispanic
- I prefer not to state

What is your current teaching position? _____

School District: _____

Please select your Intern Credential Program

- Education Specialist (Mild/Moderate)
- Education Specialist (Moderate/Severe)

Pre-Service Program Completion Location (Check one)

- I completed Pre-Service Coursework at YSCTC.
- I completed Pre-service Coursework at another academic institution.

Last Name: _____ First: _____ Last 4 SSN: _____

Candidates who did not complete Pre-Service coursework at YSCTC must list every Junior/Community College and University ever attended:

Name/City/State of Institution Attended	Dates Attended	
	From	To
	From	To
	From	To

Transcript Evaluation

Candidates who would like their transcript/s evaluated for equivalencies based on prior coursework must complete a Transcript Evaluation Request form and submit it with all documents and evaluation fee (\$15) at least 2 weeks prior to the start of coursework. After the evaluation, the candidate will be enrolled in the appropriate coursework and tuition will be determined at the current course or program fee, whichever is less.

Have you ever been enrolled in a teacher preparation program? Yes No

If yes, official name of academic agency: _____

Do you hold a valid Teaching Credential? Yes No

Electronic Device Requirement

Candidates are required to come prepared for class each night with a laptop or tablet to access course material. The program is not responsible for lost, stolen or damaged electronic devices.

Verifications/Authorizations (initial each box)

I agree to abide by all Yolo-Solano Center for Teacher Credentialing (YSCTC) policies and procedures. I will attend all the orientation meetings required for the program. I agree to inform staff of any information pertinent to my status as a student in the program, including change of name, address, phone number or email. I authorize YSCTC to release any information from my records, which is needed by the California Commission on Teaching Credentialing (CCTC) to determine my fitness and/or eligibility to teach. I certify that all the information submitted in this application is correct.

Signature:

Date:

Last Name: _____ First: _____ Last 4 SSN: _____

APPLICATION CHECKLIST

IMPORTANT: Please use a folder and submit all items on this checklist (in the order listed below) along with this application. It is recommended that you copy all documents, for your records, prior to submitting a complete application packet. Applications and forms are available on the YSCTC website yscenterforteaching.org

- **YSCTC INTERN PROGRAM APPLICATION**
- **FEEs (Please make checks payable to: Davis Joint Unified School District (DJUSD) or pay online at yscenterpayments.myschoolcentral.com)**
 - I am enclosing my non-refundable application fee of \$50 with my application.
 - I am new to the YSCTC Intern Program; therefore, I am also enclosing my non-refundable \$200 enrollment fee.
- **PROOF OF EMPLOYMENT (Check one)**
 - I have enclosed a copy of my 2018 – 2019 Contract
 - I have enclosed the Letter of Intent to employ from my district (must be on district letterhead and include school site, subject and grade level)
- **DISTRICT CONTACT FORM (Check one)**
 - I have enclosed the completed form.
 - I have been hired but my district is unable to provide all required information.
- **COMPLETION OF US CONSTITUTION REQUIREMENT (Check one)**
 - I earned my BA/BS degree at a CSU campus.
 - I have enclosed my transcript showing completion of other coursework along with the course description.
 - I have enclosed my score report from an approved examination showing a minimum passing score.

IF YOU HAVEN'T COMPLETED PRE-SERVICE WITH YSCTC , PLEASE ATTACH THE FOLLOWING DOCUMENTS

- **OFFICIAL TRANSCRIPTS (Check one)**
 - I am enclosing official transcripts from each institution that I attended.
 - I completed college or university coursework at an institution in a county other than the United States and have enclosed a report of the complete evaluation of foreign transcripts, degrees and other relevant documents. For more information on Evaluation of Foreign Transcripts, see [document CL-635](#) on the California Commission on Teacher Credentialing website.
- **SUBJECT MATTER COMPETENCY VERIFICATION (Check all that apply)**
 - I have taken the Multiple Subject CSET or completed a Subject Matter Preparation Program. I have enclosed one of the following: Subject Matter Preparation Verification A copy of my CSET score report
 - OR-**
 - I have taken the Single Subject CSET or completed a Subject Matter Preparation Program. I have enclosed one of the following: Subject Matter Preparation Verification A copy of my CSET score report
- **BASIC SKILLS REQUIREMENT- (Check one)**
 - I have enclosed a copy of my CBEST score report

Last Name: _____ First: _____ Last 4 SSN: _____

- I have enclosed a copy of my CSET Multiple Subject **and** CSET Writing Skills subtest #142 score reports.
- I have enclosed my results on CSU EAP test – Math and English results: “College Ready” or “Exempt”.
- I have enclosed my CSU Placement Test score reports showing a score of 50 on Entry Level Math (ELM) test and 151 on the English Placement Test (EPT) OR combined passing EAP and EPT/ELM examination scores.
- I have enclosed a copy of my Basic Skills Examination report from another state.
- I have enclosed my SAT score reports showing a minimum score in English of 500 and in Mathematics of 550.
- I have enclosed my ACT score reports showing a minimum score in English of 22 and in Mathematics of 23.
- I have enclosed my College Board Advanced Placement (AP) examination score reports showing a minimum score in English of 3 and in Calculus or Statistics of 3.

LETTER OF GOOD STANDING (Only required if you have been enrolled in a teacher preparation program)

- Enclosed is my letter of good standing from my previous teacher preparation program/educational agency.
- Enclosed is my letter of explanation for not being granted a letter of good standing from my previous teacher preparation program/educational agency.

CERTIFICATE OF CLEARANCE (FORM 41-LSa)

- Enclosed is my email from CCTC showing that I completed this requirement.
- Enclosed is a copy of my valid teaching credential/permit or child center permit.