



## Support Provider & Field Supervisor Roles Intern Teacher Program

### **Field Supervisor Role:**

The field supervisor is a part of the instructional team and is a part of assessing the Intern Teacher Candidate's growth. Field Supervisors conduct regular visits to each Intern Teacher Candidate's school to participate in a series of activities including observation and discussion. Field Supervisors will check in with interns during monthly meetings to make sure they are being supported and tracking hours. All field supervisors work in conjunction with the Director of the Intern Program, District Coordinators, Instructors, and support providers to support the growth of Interns.

### **Types of Support:**

- Observation visits for each Intern Teacher Candidate (approximately 40 hours of support and supervision). Field supervisors conduct 12 formal observations of each candidate over the course of the year.
- Collaborative meeting with the Intern Teacher Candidate, Site Administrator, and District Support Provider within the first 2 months of the Intern Teacher's placement
- Observation of the Intern Teacher facilitating an IEP meeting
- Monthly meetings and meetings as needed with the Intern Teacher Candidate(s) to provide support, coaching and guidance in meeting the Intern Program requirements and with the responsibilities of being the teacher of record.
- On-going coaching

### **District Support Provider Role:**

The Site Support Provider assists the intern in identifying, compiling and recording site and program support received. The site support provider is expected to meet regularly with their intern teacher candidate(s) and connect and guide interns to any professional development, trainings, or resources that will be of benefit. Per CTC guidelines, the district support provider is to provide 5 hours per week of support and guidance to the Intern Teacher Candidate. The 5 hours of support per week does not come solely from the district provided support provider. The district support provider is to guide the candidate to multiple sources of support, such as professional development, trainings, or other district staff that can support the intern in their teacher development.

### **Types of Support:**

Support and guidance from the support provider may include a variety of activities, including: lesson-modeling; observation and coaching; co-planning and feedback on lesson planning; problem-solving regarding: instruction, classroom management, student access to curriculum, and other student-related issues; grade-level meetings, co-teaching as needed in order to meet the Teaching Performance Expectations (TPEs) and teach effectively, as well as email and phone conversations between the site support provider and intern teacher candidate. The district support provider is one person who provides the inter teacher candidate with support and guidance, and they also connect the intern teacher candidate with other forms of support within the district.

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